

**Minutes of the meeting held to review preparations to elections to
A.P.Legislative Council with the Collectors & Joint Collectors on
14.02.2007 at 2 p.m.**

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Sri J.Harinarayana, IAS., Chief Secretary chaired the meeting. The list of participants is attached..

The Chief Secretary while welcoming the all the participants, has informed that the Council is being reconstituted after a gap of 20 years and no district officer has any direct experience in conducting council elections. Therefore a thorough knowledge of the procedure and preparedness is required. For smooth conduct of elections, all Collectors and Joint Collectors were directed to scrupulously monitor the items included in the meeting agenda.

Chief Secretary emphasized the following points.

- 1) The need for all Collectors / Joint Collectors to verify and validate the resources at their disposal in terms of men, materials including electoral rolls.
- 2) The need for determined efforts towards training election staff in the council election procedure. Voter education programmes should also be undertaken through meetings with political parties, candidates, union representatives, NGOs and other associations.
- 3) The need for avoiding recruiting teachers as polling staff in view of the forthcoming examinations.
- 4) The need for selecting counting centres such that the intermediate / SSC exams are not affected since counting centres will be utilized between 17th and 23rd March, 2007.
- 5) The need for coordination among all Collectors to ensure that ballot boxes kept overnight at intermediate storage points are transferred to counting centres in a planned coordination and preannounced manner.

CEO mentioned that Form I should be published on 15.02.2007 detailing the election schedule, hours of poll etc., based on E.C.I. notification which was made available to all Collectors. R.O. Collectors agreed that they would receive nominations only in their headquarters.

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After detailed discussion, the following decisions were taken:

1. All Collectors reported full preparedness to hold elections. They have published relevant up-to-date electoral rolls. Statutory forms have been received and ballot boxes are in good condition. Necessary arrangements are being made to procure other material locally. Procurement of violet sketch pens will be coordinated by the RO-Collector concerned to ensure uniformity of colour for all polling stations across his/her constituency.
2. Collectors should if necessary publish a supplement to the electoral roll on 22.02.2007, the last date for nominations after incorporating changes to the roll. The necessary software has already been supplied by APTS. Polling station-wise number of voters for graduates and teachers and local authorities constituencies (showing graduates & teachers separately for common polling stations) should be furnished to CEO office immediately after incorporating all changes so that the final State-wise figure can be determined.
3. Voters education programme should be conducted with political parties, N.G.Os and contesting candidates who will, in turn, disseminate this information to the voters. CEO will also take up production of a CD for distribution to districts on various aspects of voting / counting. Press Advertisements, distribution of pamphlets, poster would also be used. Adequate publicity should be given to the voter search facility available in the web site "ceoandhra.nic.in" and Collectors should set up help desk at various places in their districts to assist voters in locating their names.
4. Some districts have requested that further training sessions be taken by Mr.C.R.Brahmam, former Secretary, ECI. This was agreed to. Mr.Brahmam's visit programme will be communicated to Collectors shortly.
5. Collectors / Joint Collectors should send proposal for approval of counting centres before the 21st February. This proposal strictly as per ECI guidelines should also include details of facilities of intermediate storage of ballot boxes, date and time of reaching final strong room etc. After approval these proposal shall be informed to all contesting candidates.

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- 6. Collectors should send by 24th February a detailed bandobust plan after having discussions with the S.P. / Commissioner on deployment of forces before and during elections keeping in mind sensitive areas, likely trouble spots etc. The AIG (L&O) agreed to give suitable instructions to all SPs / Commissioners of Police.**
- 7. Commissioner of Printing & Stationery has been asked to undertake printing of ballot papers. After the list of contesting candidates is finalized, the district authorities should approach the Commissioner of Printing, Hyderabad for printing of ballot papers. Particular care should be taken with regard to ballot papers for local authorities' constituencies in which =black tape is used to conceal the ballot paper serial number after verification of the number by RO's staff.**
- 8. In response to Collectors queries, CEO mentioned that ECI clarification was awaited on the following issues:**
 - a. The status of persons who have submitted applications for inclusion in the Legislative Assembly roll under Special Summary Revision, as the final rolls will be published only on or after 23.02.2007.**
 - b. The status of newly elected Councilors for Visakhapatnam, Hindupur, Rajahmundry where voting will be held on 19.01.2007.**

All Collectors would be informed on receipt of clarification from E.C.I.

**J.HARINARAYANA,
CHIEF SECRETARY**

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List of Participants in the Collectors' / Joint Collectors' meeting on 14.02.2007

- 1 Chief Electoral Officer & EO Prl.Secretary to Govt.
- 2 Addl.Chief Electoral Officer & EO Secretary to Government
- 3 Joint Chief Electoral Officer & EO Joint Secretary to Govt.
- 4 Commissioner of Printing, Stationery & Stores Purchase, Hyd.
- 5 Commissioner, Information & Public Relations, Hyderabad.
- 6 Managing Director, A.P.T.S.
- 7 A.I.G. of Police (Law & Order)

- 8 Srikakulam Collector & Joint Collector
- 9 Vizianagaram Collector & Joint Collector
- 10 Visakhapatnam Collector & Joint Collector
- 11 East Godavari Collector & Joint Collector
- 12 West Godavari Collector & Joint Collector
- 13 Krishna Collector & Joint Collector
- 14 Guntur Collector & Joint Collector
- 15 Prakasam Collector & Joint Collector
- 16 Nellore Joint Collector
- 17 Chittoor Collector & Joint Collector
- 18 Kadapa Collector & Joint Collector
- 19 Anantapur Collector & Joint Collector
- 20 Kurnool Joint Collector
- 21 Mahabubnagar Collector & Joint Collector
- 22 Ranga Reddy Collector & Joint Collector
- 23 Hyderabad Commissioner, MCH & Addl.Commr.(Elecs), MCH
- 24 Medak Collector & Joint Collector
- 25 Nizamabad Collector & Joint Collector
- 26 Adilabad Collector & Joint Collector
- 27 Karimnagar Collector
- 28 Warangal Collector & Joint Collector
- 29 Khammam Collector
- 30 Nalgonda Collector & Joint Collector